

**Market Access** Operational Efficiency  
**STANDARDS**  
Business Productivity  
Safety  
**QUALITY**  
Capacity Building



**BSJ** Bureau of  
Standards  
Jamaica  
Quality Institute

# TRAINING SCHEDULE

**April 2024 - March 2025**

The most comprehensive training solutions in Safety, Quality and Standards for Food, Chemical, Telecommunication/ICT, Tourism and other Industries to improve your Business Processes and increase Productivity.



# Training Schedule 2024 - 2025

**10 - 11  
April 2024**

**\$41, 400 (per person-  
GCT Included)**

## **Examining Food Safety Management Systems**

**Who should attend?**

- Quality Assurance and Food Safety Coordinators
- Internal and External Food Safety Auditors
- Food Safety Instructors/Lecturers
- Management Representatives
- Food Manufacturers
- Exporters of Food Products

**Level - Intermediate**

**17 - 18  
April 2024**

**\$41, 400 (per person-  
GCT Included)**

## **ISO 9001: 2015 Internal Auditing (Module 3)**

**Who should attend?**

- Project and Team Leaders who schedule, plan and conduct audit programmes in conformance with ISO 9001 : 2015

**Level - Advanced**

**25  
April 2024**

**\$20, 700 (per person-  
GCT Included)**

## **Good Manufacturing Practices - Food Safety Prerequisites (Module 1)**

**Who should attend?**

- HACCP/Food Safety Coordinators
- Line Staff
- Executives and Senior Managers

**Level - Introductory**

**13 - 17  
May 2024**

**\$103, 500 (per person-  
GCT Included)**

## **HACCP Management Programme (inclusive of HACCP & HACCP Internal Audit)**

**Who should attend?**

- HACCP Coordinators
- Plant Managers/Supervisors
- Internal and External Auditors

**Level - Advanced**



# Training Schedule 2024 - 2025

**29 - 30  
May 2024**

**\$41, 400 (per person-  
GCT Included)**

## **Food Product Formulation**

**Who should attend?**

- Product Development Professionals
- Quality Managers & Professionals
- Agro-Processors
- Management Representatives

**Level - Intermediate**

**19 - 20  
June 2024**

**\$41, 400 (per person-  
GCT Included)**

## **Root Cause Analysis**

**Who should attend?**

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

**Level - Intermediate**

**17 - 18  
July 2024**

**\$41, 400 (per person-  
GCT Included)**

## **ISO 9001: 2015 Understanding and Interpreting (Module 1)**

**Who should attend?**

- Management Representatives
- Internal and External Auditors
- General Staff

**Level - Introductory**

**23 - 25  
July 2024**

**\$67, 850 (per person-  
GCT Included)**

## **Certified ISO 31000 Risk Manager**

**Who should attend?**

- Operations Managers
- Project Managers
- Senior Management involved in the Strategic Planning process

**Level - Introductory**

# Training Schedule 2024 - 2025



**14 - 15**

**August 2024**

**\$52, 900 (per person-  
GCT Included)**

**PECB Certified ISO 45001 Foundation –  
Occupational Health and Safety Management System (OH&S)**

**Who should attend?**

**Level - Introductory**

- Individuals interested in pursuing a career in Occupational Health and Safety Management
- Individuals involved in and concerned with Occupational Health and Safety Management

**28 - 29**

**August 2024**

**\$41, 400 (per person-  
GCT Included)**

**ISO 9001: 2015**

**Documentation Requirements & Process Mapping (Module 2)**

**Who should attend?**

**Level - Intermediate**

- Management Representatives
- Internal and External Auditors
- Quality Assurance Professionals

**17 - 18**

**September 2024**

**\$41, 400 (per person-  
GCT Included)**

**Audit Planning and Report Writing**

**Who should attend?**

**Level - Intermediate**

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

**19**

**September 2024**

**\$20, 700 (per person-  
GCT Included)**

**Good Manufacturing Practices –  
Food Safety Prerequisites (Module 1)**

**Who should attend?**

**Level - Introductory**

- HACCP Coordinators
- Executives and Senior Managers
- Line Staff



# Training Schedule 2024 - 2025

**7 - 11  
October 2024**

**\$161, 000 (per person-  
GCT Included)**

## **PECB Certified ISO 9001 Lead Auditor – Quality Management System**

**Who should attend?**

**Level - Advanced**

- Persons responsible for the Quality conformity in an organization
- Technical experts wanting to prepare for a Quality audit function

**16 - 17  
October 2024**

**\$41, 400 (per person-  
GCT Included)**

## **Measurement Uncertainty Made Simple**

**Who should attend?**

**Level - Intermediate**

- Laboratory Analysts
- Microbiologists/Chemists
- Persons implementing ISO 17025

**22 - 23  
October 2024**

**\$41, 400 (per person-  
GCT Included)**

## **Problem Solving & Process Control for Business Manager**

**Who should attend?**

**Level - Introductory**

- Managers/Supervisors
- Administrators who will benefit from better problem-solving and decision-making skills

**24 - 25  
October 2024**

**\$52, 900 (per person-  
GCT Included)**

## **PECB Certified Foundation ISO 22301 - Business Continuity Management Systems (BCMS)**

**Who should attend?**

**Level - Introductory**

- Members of a business continuity team
- IT Professionals wanting to gain a comprehensive knowledge of the main processes of a BCMS



# Training Schedule

## 2024 - 2025

**11 - 12**  
**November 2024**

**\$41, 400 (per person-  
GCT Included)**

### Sensory Evaluation

Who should attend?

**Level - Introductory - Intermediate**

- Food Product Development Specialists
- Quality Assurance Coordinators
- Business Development Executives
- Food Science Instructors/Lecturers
- Management Representatives
- Food Manufacturers

**13 - 14**  
**November 2024**

**\$41, 400 (per person-  
GCT Included)**

### Sanitation for Food Production Workers

Who should attend?

**Level - Advanced**

- Project and Team leaders who schedule, plan and conduct audit programmes in conformance with ISO 9001: 2015

**18 - 22**  
**November 2024**

**\$103, 500 (per person-  
GCT Included)**

### HACCP Management Programme (inclusive HACCP Internal Audit)

Who should attend?

**Level - Advanced**

- HACCP Coordinators
- Plant Managers/Supervisors
- Internal and External Auditors

**26 - 28**  
**November 2024**

**\$62, 100 (per person-  
GCT Included)**

### Dangerous Goods

Who should attend?

**Level - Intermediate**

- Persons involved in the manufacturing of chemicals and paints
- Persons involved in handling and transporting dangerous goods.

# Training Schedule

## 2024 - 2025



**04 - 05**  
**December 2024**

**\$41, 400 (per person-  
GCT Included)**

### **ISO 37001 Anti-Bribery Management Systems**

**Who should attend?**

**Level - Advanced**

- Top Management Representatives
- Financial Analysts
- Internal and External Auditors

**15 - 16**  
**January 2025**

**\$41, 400 (per person-  
GCT Included)**

### **Root Cause Analysis**

**Who should attend?**

**Level - Intermediate**

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

**22 - 23**  
**January 2025**

**\$41, 400 (per person-  
GCT Included)**

### **ISO 9001: 2015** **Understanding and Interpreting (Module 1)**

**Who should attend?**

**Level - Introductory**

- Management Representatives
- Internal and External Auditors
- General Staff



# Training Schedule

## 2024 - 2025

**31**  
**January 2025**

**\$20,700 (per person-  
GCT Included)**

### Sanitation for Chemical Users

**Who should attend?**

**Level - Introductory**

- Sanitation Chemical Manufacturers (Bleach, soap, sanitizers, degreasers etc.)
- Persons in the janitorial and housekeeping industry
- Commercial and household sanitation workers
- Retailers of bulk and small quantities of sanitation chemicals

**12 - 13**  
**February 2025**

**\$41,400 (per person-  
GCT Included)**

### Good Manufacturing Practices - Food Safety Prerequisites (Module 2) - Food Fraud

**Who should attend?**

**Level - Introductory**

- Certification/Facility Managers
- Food Safety Team Members
- Quality Control Personnel

**21 - 22**  
**February 2025**

**\$52,900 (per person-  
GCT Included)**

### PECB Certified ISO 14001 Foundation – Environmental Management Systems

**Who should attend?**

**Level - Introductory**

- Environmental Team Members
- Staff involved in the implementation of the ISO 14001 standard



# Training Schedule

## 2024 - 2025



**26 - 27**  
**February 2025**

**\$41, 400 (per person-  
GCT Included)**

**ISO 9001: 2015**

**Documentation Requirements & Process Mapping (Module 2)**

**Who should attend?**

**Level - Intermediate**

- Management Representatives
- Internal and External Auditors

**11 - 12**  
**March 2025**

**\$41, 400 (per person-  
GCT Included)**

**Good Manufacturing Practices -  
Food Safety Prerequisites (Module 3) - Food Defence**

**Who should attend?**

**Level - Introductory**

- Sanitation Supervisors
- Individuals with responsibility for monitoring compliance to the preventative controls

**19 - 20**  
**March 2025**

**\$41, 400 (per person-  
GCT Included)**

**ISO / IEC 27001: 2022 Information Technology —  
Security techniques — Information security  
management systems — requirements**

**Who should attend?**

**Level - Advanced**

- Information Technology Professionals
- Management Representatives

# Training Schedule

**2024 - 2025**

**26 - 27  
March 2025**

**\$41,400 (per person-  
GCT Included)**

## **ISO 9001: 2015 Internal Auditing (Module 3)**

**Who should attend?**

**Level - Advanced**

- Project and Team Leaders who schedule, plan and conduct audit programmes in conformance with ISO 9001: 2015
- Management Representatives

*PECB Internationally certified courses will provide 14 or 31 Continuing Professional Development (CPD) credits.*

### **Training Modalities:**

- ✓ **Public Training**
- ✓ **On-Site/In-Plant Training**
- ✓ **Special Industry Focused**
- ✓ **Training Attachment**
- ✓ **Online Training**

For further details on our trainings, please visit our website at [www.bsj.org.jm](http://www.bsj.org.jm)

The course fee covers the training materials which are provided electronically.

To register for the trainings contact:

Quality Institute  
Bureau of Standards Jamaica  
6 Winchester Road  
Kingston 10  
Tel: 876-618-1532 or 876-618-5769  
Email: [Trainingqi@bsj.org.jm](mailto:Trainingqi@bsj.org.jm)