

Market Access Operational Efficiency
STANDARDS
Business Productivity
Safety
QUALITY
Capacity Building



BSJ Bureau of
Standards
Jamaica
Quality Institute

TRAINING SCHEDULE

April 2024 - March 2025

The most comprehensive training solutions in Safety, Quality and Standards for Food, Chemical, Telecommunication/ICT, Tourism and other Industries to improve your Business Processes and increase Productivity.



Training Schedule 2024 - 2025

**10 - 11
April 2024**

**\$41, 400 (per person-
GCT Included)**

Examining Food Safety Management Systems

Who should attend?

- Quality Assurance and Food Safety Coordinators
- Internal and External Food Safety Auditors
- Food Safety Instructors/Lecturers
- Management Representatives
- Food Manufacturers
- Exporters of Food Products

Level - Intermediate

**17 - 18
April 2024**

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Internal Auditing (Module 3)

Who should attend?

- Project and Team Leaders who schedule, plan and conduct audit programmes in conformance with ISO 9001 : 2015

Level - Advanced

**25
April 2024**

**\$20, 700 (per person-
GCT Included)**

Good Manufacturing Practices - Food Safety Prerequisites (Module 1)

Who should attend?

- HACCP/Food Safety Coordinators
- Line Staff
- Executives and Senior Managers

Level - Introductory

**13 - 17
May 2024**

**\$103, 500 (per person-
GCT Included)**

HACCP Management Programme (inclusive of HACCP & HACCP Internal Audit)

Who should attend?

- HACCP Coordinators
- Plant Managers/Supervisors
- Internal and External Auditors

Level - Advanced



Training Schedule 2024 - 2025

**29 - 30
May 2024**

**\$41, 400 (per person-
GCT Included)**

Food Product Formulation

Who should attend?

- Product Development Professionals
- Quality Managers & Professionals
- Agro-Processors
- Management Representatives

Level - Intermediate

**19 - 20
June 2024**

**\$41, 400 (per person-
GCT Included)**

Root Cause Analysis

Who should attend?

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

Level - Intermediate

**17 - 18
July 2024**

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Understanding and Interpreting (Module 1)

Who should attend?

- Management Representatives
- Internal and External Auditors
- General Staff

Level - Introductory

**23 - 25
July 2024**

**\$67, 850 (per person-
GCT Included)**

Certified ISO 31000 Risk Manager

Who should attend?

- Operations Managers
- Project Managers
- Senior Management involved in the Strategic Planning process

Level - Introductory

Training Schedule

2024 - 2025



14 - 15

August 2024

**\$52, 900 (per person-
GCT Included)**

**PECB Certified ISO 45001 Foundation –
Occupational Health and Safety Management System (OH&S)**

Who should attend?

Level - Introductory

- Individuals interested in pursuing a career in Occupational Health and Safety Management
- Individuals involved in and concerned with Occupational Health and Safety Management

28 - 29

August 2024

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015

Documentation Requirements & Process Mapping (Module 2)

Who should attend?

Level - Intermediate

- Management Representatives
- Internal and External Auditors
- Quality Assurance Professionals

17 - 18

September 2024

**\$41, 400 (per person-
GCT Included)**

Audit Planning and Report Writing

Who should attend?

Level - Intermediate

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

19

September 2024

**\$20, 700 (per person-
GCT Included)**

**Good Manufacturing Practices –
Food Safety Prerequisites (Module 1)**

Who should attend?

Level - Introductory

- HACCP Coordinators
- Executives and Senior Managers
- Line Staff



Training Schedule 2024 - 2025

**7 - 11
October 2024**

**\$161, 000 (per person-
GCT Included)**

PECB Certified ISO 9001 Lead Auditor – Quality Management System

Who should attend?

Level - Advanced

- Persons responsible for the Quality conformity in an organization
- Technical experts wanting to prepare for a Quality audit function

**16 - 17
October 2024**

**\$41, 400 (per person-
GCT Included)**

Measurement Uncertainty Made Simple

Who should attend?

Level - Intermediate

- Laboratory Analysts
- Microbiologists/Chemists
- Persons implementing ISO 17025

**22 - 23
October 2024**

**\$41, 400 (per person-
GCT Included)**

Problem Solving & Process Control for Business Manager

Who should attend?

Level - Introductory

- Managers/Supervisors
- Administrators who will benefit from better problem-solving and decision-making skills

**24 - 25
October 2024**

**\$52, 900 (per person-
GCT Included)**

PECB Certified Foundation ISO 22301 - Business Continuity Management Systems (BCMS)

Who should attend?

Level - Introductory

- Members of a business continuity team
- IT Professionals wanting to gain a comprehensive knowledge of the main processes of a BCMS

Training Schedule

2024 - 2025



11 - 12
November 2024

**\$41, 400 (per person-
GCT Included)**

Sensory Evaluation

Who should attend?

Level - Introductory - Intermediate

- Food Product Development Specialists
- Quality Assurance Coordinators
- Business Development Executives
- Food Science Instructors/Lecturers
- Management Representatives
- Food Manufacturers

13 - 14
November 2024

**\$41, 400 (per person-
GCT Included)**

Sanitation for Food Production Workers

Who should attend?

Level - Advanced

- Project and Team leaders who schedule, plan and conduct audit programmes in conformance with ISO 9001: 2015

18 - 22
November 2024

**\$103, 500 (per person-
GCT Included)**

HACCP Management Programme (inclusive HACCP Internal Audit)

Who should attend?

Level - Advanced

- HACCP Coordinators
- Plant Managers/Supervisors
- Internal and External Auditors

26 - 28
November 2024

**\$62, 100 (per person-
GCT Included)**

Dangerous Goods

Who should attend?

Level - Intermediate

- Persons involved in the manufacturing of chemicals and paints
- Persons involved in handling and transporting dangerous goods.

Training Schedule

2024 - 2025



04 - 05
December 2024

**\$41, 400 (per person-
GCT Included)**

ISO 37001 Anti-Bribery Management Systems

Who should attend?

Level - Advanced

- Top Management Representatives
- Financial Analysts
- Internal and External Auditors

15 - 16
January 2025

**\$41, 400 (per person-
GCT Included)**

Root Cause Analysis

Who should attend?

Level - Intermediate

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

22 - 23
January 2025

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 **Understanding and Interpreting (Module 1)**

Who should attend?

Level - Introductory

- Management Representatives
- Internal and External Auditors
- General Staff



Training Schedule

2024 - 2025

31
January 2025

**\$20,700 (per person-
GCT Included)**

Sanitation for Chemical Users

Who should attend?

Level - Introductory

- Sanitation Chemical Manufacturers (Bleach, soap, sanitizers, degreasers etc.)
- Persons in the janitorial and housekeeping industry
- Commercial and household sanitation workers
- Retailers of bulk and small quantities of sanitation chemicals

12 - 13
February 2025

**\$41,400 (per person-
GCT Included)**

Good Manufacturing Practices - Food Safety Prerequisites (Module 2) - Food Fraud

Who should attend?

Level - Introductory

- Certification/Facility Managers
- Food Safety Team Members
- Quality Control Personnel

21 - 22
February 2025

**\$52,900 (per person-
GCT Included)**

PECB Certified ISO 14001 Foundation – Environmental Management Systems

Who should attend?

Level - Introductory

- Environmental Team Members
- Staff involved in the implementation of the ISO 14001 standard

Training Schedule

2024 - 2025



26 - 27
February 2025

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015

Documentation Requirements & Process Mapping (Module 2)

Who should attend?

Level - Intermediate

- Management Representatives
- Internal and External Auditors

11 - 12
March 2025

**\$41, 400 (per person-
GCT Included)**

**Good Manufacturing Practices -
Food Safety Prerequisites (Module 3) - Food Defence**

Who should attend?

Level - Introductory

- Sanitation Supervisors
- Individuals with responsibility for monitoring compliance to the preventative controls

19 - 20
March 2025

**\$41, 400 (per person-
GCT Included)**

**ISO / IEC 27001: 2022 Information Technology —
Security techniques — Information security
management systems — requirements**

Who should attend?

Level - Advanced

- Information Technology Professionals
- Management Representatives

Training Schedule

2024 - 2025

**26 - 27
March 2025**

**\$41,400 (per person-
GCT Included)**

ISO 9001: 2015 Internal Auditing (Module 3)

Who should attend?

Level - Advanced

- Project and Team Leaders who schedule, plan and conduct audit programmes in conformance with ISO 9001: 2015
- Management Representatives

PECB Internationally certified courses will provide 14 or 31 Continuing Professional Development (CPD) credits.

Training Modalities:

- ✓ **Public Training**
- ✓ **On-Site/In-Plant Training**
- ✓ **Special Industry Focused**
- ✓ **Training Attachment**
- ✓ **Online Training**

For further details on our trainings, please visit our website at www.bsj.org.jm

The course fee covers the training materials which are provided electronically.

To register for the trainings contact:

Quality Institute
Bureau of Standards Jamaica
6 Winchester Road
Kingston 10
Tel: 876-618-1532 or 876-618-5769
Email: Trainingqi@bsj.org.jm